

**JOHANNESBURG-LEWISTON AREA SCHOOLS
SPECIAL MEETING - BOARD OF EDUCATION
February 8, 2016**

CALL TO ORDER

The special meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 5:00 p.m. in the Johannesburg-Lewiston High School Media Center.

ROLL CALL

Present Michael Vogt, Ursula Owens, Wendy Huston, Scott Mathewson, Frank Claeys, Nancy Kussrow

Absent: Linc Campbell

Administration: Superintendent Katy Xenakis-Makowski, Johannesburg Principal Dennis Keck, High School Principal Curt Chrencik

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

EXECUTIVE SESSION – LONG TERM SUSPENSION HEARINGS

1. Student 15-16/04

Motion was made by Claeys and supported by Owens to go into closed executive session for the purpose of Student 15-16/04 long term suspension hearing.

Ayes: Claeys, Owens, Mathewson, Vogt, Huston, Kussrow

Nays: None

Motion carried.

The Board went into closed executive session at 5:02 p.m.

The Board reconvened into open session at 5:34 p.m.

Motion was made by Claeys and supported by Owens to impose a 180-school day suspension to Student 15-16/014 with an opportunity to petition for a conditional reinstatement in January 2017 as recommended by Principal Keck.

Ayes: All Motion carried

ADJOURNMENT

Motion was made by Claeys and supported by Huston to adjourn the special meeting at 5:35 p.m.

Ayes: All Motion carried

Michael Vogt, President

Wendy Huston, Secretary

Submitted by Merisa Campbell for Wendy Huston, Board Secretary

**JOHANNESBURG-LEWISTON AREA SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
February 8, 2016**

CALL TO ORDER

The regular meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 6:00 p.m. in the Lewiston Media Center.

ROLL CALL

Present Michael Vogt, Frank Claeys (dismissed at 6:38), Scott Mathewson (dismissed at 6:38), Ursula Owens, Nancy Kussrow, Wendy Huston

Absent: Linc Campbell

Administration: Superintendent Kathleen Xenakis-Makowski, High School Principal Curt Chrencik, Johannesburg Principal Dennis Keck, Lewiston Principal Cyndie Kievit

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF MINUTES

Hearing no objections or corrections, President Vogt approved the minutes of the regular and organizational meetings of January 11, 2016 as written.

Ayes: All Motion carried

MANIFEST OF BILLS- ALL FUNDS

Motion was made by Huston and supported by Claeys to approve the Manifest of Bills – All Funds in the amount of \$777,156.29

Ayes: All Motion carried

FINANCIAL REPORTS

Financial reports were provided for each internal account.

CORRESPONDENCE

Superintendent Makowski shared a State of Michigan Special Tribute from Representative Triston Cole and Senator Jim Stamas in recognition of School Board Appreciation Month.

BOARD INFORMATION REPORT

None

BUDGET UPDATE

Superintendent Makowski presented the 2015-2016 General Fund budget amendment. The amendment includes increased revenues of \$113,747 and increased expenses of \$166,558. The projected expenditures are in excess of revenues in the amount of (\$233,725).

COMMITTEE REPORTS

Facilities

The committee met with Anthony Esson, Architect to discuss the first phase of projects for the sinking fund. The committee is recommending contracting with Anthony Esson as well as a prioritized project list to begin design and bid work for phase one of the sinking fund projects. The architect contract and approval of the projects are action items.

Fundraising/Class Trips

The committee reviewed the student survey results regarding end of year activities. Superintendent Makowski reported that a majority of students are interested in a class activity of shorter duration and less cost when compared to the current Senior Class Trip. The committee is recommending a limitation on overnight trips to no longer than 2 nights and to be scheduled on non-school days. The committee is recommending a new position, Concession Coordinator, to coordinate all duties related to concessions. The third party position would be paid \$2,500 annually, paid out of the concession profits.

Finance

The committee met to review the 2015-2016 budget amendment as presented during the Budget Update report.

Principals

Mr. Keck reported that staff are beginning to organize and prepare for MSTEP testing. COPESD organized Illuminate training for developing standards based calendars and assessments. Johannesburg-Lewiston was represented at all grade levels and subject areas. Mr. Keck stated that the 8th grade class will be the first to transition to the PSAT with testing on February 24, 2016.

Mrs. Kievit reported that the Lewiston staff has completed a very successful data review. Shari Axford led the staff through analysis of mid-year assessments and intervention planning.

Lewiston is preparing for MSTEP testing. The Lewiston PTO will be hosting a movie night and "summer" picnic on February 19, 2016 at 6:00 pm.

Mr. Chrencik reported that high school final exams were completed using Illuminate for at least a portion of the exam. This will promote data collection and allow staff to evaluate their assessments over time. Snowcoming and Spirit Week activities are this week and culminate with the dance on Saturday. Mr. Chrencik and Mrs. Nowak attended a scheduling conference at COPESD and are working on the 2016-2017 master schedule. The Building Leadership Team is working on an academic extension program that will provide 30 minutes per week of individualized instruction based on the results of the PSAT testing. The high school is looking to model the Charlotte High School mentoring program to provide both academic and social mentoring to students. Mr. Chrencik shared an email from Karen Schlicher, Assistant Director at Bay Cliff Health Camp. The newly organized Cardinal Volunteer Organization donated \$500 to the camp from a pajama day fundraiser they organized.

Superintendent

Mrs. Makowski reported the grant she had written for a summer reading program has been awarded to the district. She reviewed the information gleaned from her attendance at the MASA conference. Mrs. Makowski reiterated her thanks for the COPESD coordinating the Illuminate training as well as the great deal of representation by the JL staff. She provided an update on the evaluation team's selection of Thoughtful Classroom as an evaluation system for staff. The technology team met to discuss additional needs to be paid for using the \$5629 in 2015-2016 TRIG funding plus the approximately \$2,000 in rebate monies from prior purchases.

PUBLIC COMMENTS

None

ACTION ITEMS

2015-2016 AMENDED BUDGET

	Approved June 29, 2015	Amended February 8
REVENUES		
Local	\$ 5,241,330	\$ 5,145,872
State	1,294,547	\$ 1,502,046
Federal	<u>288,289</u>	<u>\$ 289,995</u>
Total Revenues	\$ 6,824,166	\$ 6,937,913
EXPENDITURES		
Instruction		
Basic	3,320,537	\$ 3,396,510
Added Needs	769,330	\$ 783,641
Support Services		
Student Services	225,622	\$ 238,046
General Administration	320,826	\$ 331,975
School Administration	633,725	\$ 653,650
Business Office	115,828	\$ 114,620
Building & Grounds	668,382	\$ 688,094
Technology Services	100,127	\$ 102,865
Transportation	677,274	\$ 675,050
Athletics	150,639	\$ 158,587
Community Services	19,100	\$ 27,600
Capital Outlay		
Other Financing Uses (Transfers)	<u>2,690</u>	<u>\$ -</u>
Total Expenditures	\$ 7,004,080	\$ 7,170,638
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (179,914)</u>	<u>\$ (232,725)</u>
Fund balance, beginning of year (projected)	<u>652,833</u>	
Fund balance, end of year (projected)	<u>\$ 472,919</u>	<u>\$ 433,871</u>
Fund Equity Percent of Expenditures	6.75%	6.05%

Motion was made by Huston and supported by Kussrow to approve the 2015-16 budget amendment as presented.

Ayes: All Motion carried

Architect Contract: Anthony Esson

Motion was made by Huston and supported by Owens to approve the contract for Johannesburg-Lewiston Area Schools and Anthony P. Esson, Architect pending review by Thrun Law Firm.

Ayes: All Motion carried

Sinking Fund: Phase one projects

Motion was made by Kussrow and supported by Huston to accept the recommendation of the facilities committee for the phase one sinking fund projects with a projected budget of \$536,500 as presented.

Ayes: All Motion carried

Johannesburg 4th of July

Motion was made by Owens and supported by Kussrow to approve the request of the Johannesburg 4th of July Committee to use district property for the annual fireworks display. A certificate of insurance liability will be provided by Wolverine Fireworks.

Ayes: All Motion carried.

Class of 2016 Trip Agenda

Motion was made by Kussrow and supported by Owens to approve the 2016 Senior Class Trip agenda as presented.

Ayes: All Motion carried.

Bus Driver Recommendation: Rowley

Motion was made by Owens and supported by Kussrow to approve the recommendation of Transportation/ Maintenance Supervisor John Sewell to hire Holly Rowley as a full-time bus driver.

Ayes: All Motion carried.

DISCUSSION ITEMS

None

EXECUTIVE SESSION: Negotiations

Motion was made by Owens and supported by Kussrow to go into closed executive session for the purpose of negotiations.

Ayes: Owens, Kussrow, Vogt, Huston

Nays: None

Motion carried.

RECESS

The board took a recess from 6:49-6:54 p.m.

The board went into closed executive session at 6:55 p.m.

The board reconvened into an open session at 7:25 p.m.

DISCUSSION

The board discussed athletic eligibility standards and how ineligibility affects student participation in practice and in competitions.

ADJOURNMENT

Motion was made by Kussrow and supported by Owens to adjourn the regular meeting at 7:36 p.m.

Ayes: All Motion carried

Michael Vogt, President

Wendy Huston, Secretary

Submitted by Merisa Campbell for Wendy Huston, Board Secretary